

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

May 29, 2013

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller, Commissioner Anthony Hyde and Commissioner Earl Fisher.

Commissioner Heimuller called the meeting to order.

MEETING WITH UNION REPRESENTATIVES:

The Board met with Union representatives Erin O'Connell, Pam Benham and Dean McMann, along with Jean Ripa for general discussion on the county budget, furlough days and future revenue sources.

CREATION OF TREASURER'S RESOURCE ADMINISTRATOR POSITION:

Jean Ripa presented the Board with a job description for a proposed part-time position in the Finance Department. This would be the second half of the full time position created in combination with the part-time Columbia County Development Agency position. Jean noted that if Cynthia Zemaitis were transferred into this position then there would be a need to follow up for a new position in County Counsel's Office. Commissioner Heimuller questioned the funding sources for both positions. Sarah explained that the CCDA position is completely funded through the CCDA and that funding from items such as the natural gas administrative charges and land sales would cover the cost of the new position. As for the new position in Counsel's office, it would not require any additional General Fund spending over what it is currently budgeted. After discussion, *Commissioner Hyde moved and Commissioner Fisher to approve the creation of the part-time position of Treasurer's Resource Administrator (with work on the title), assign it to Exempt Salary Range 4 and authorize the Finance Director to fill the position. The motion carried unanimously.*

Jean asked the Commissioners if they were at a point where they wished to address the organizational structure of the Emergency Management Department. After some discussion, Jean said she would touch base with the Board again in a couple weeks on the issue so they have time to consider their options.

EXECUTIVE SESSION UNDER ORS 192.660(2)(d)- Bargaining

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(d). Jean noted that negotiations with FOPPO are still waiting for the budget to be passed at the State level. She updated the Board on the progress of the negotiations with Local 1442 and that, to date, not much progress has been made. Jean noted her concern that Erin O'Connell had brought up an issue that was at the bargaining table, while meeting with the Board earlier this afternoon. Commissioner Hyde stated that he moved the conversation away from that right away. A brief discussion was held on the grievance that was filed and then pulled by Local 697. Jean then informed the Board that it is getting close to the time for sending out furlough notices to employees. Sarah stated that she would be preparing a Board Order formally designating furlough days for action at an upcoming meeting. Some discussion was held on the furlough schedule and the time-line for getting letters out to employees. Upon coming out of Executive Session, no action was taken by the Board.

EXECUTIVE SESSION UNDER ORS 192.660(2)(h) - Litigation:

The Board immediately recessed the regular session to go back into Executive Session as allowed under ORS 192.660(2)(h) for discussion on potential liability related to ROCN. Sarah provided some history of the ROCN organization and background of the potential liability. Upon coming out of Executive Session, no action was taken by the Board.

OUT OF STATE TRAVEL - JONATHON RAY:

After review, Commissioner Hyde moved and Commissioner Fisher seconded to approve the out-of-state travel for Jonathon Ray to attend security systems training in Seattle, WA., June 5-6, 2013. The motion carried unanimously.

IGA WITH STATE OF OREGON EARLY LEARNING COUNCIL:

Jan Kenna and Sarah Hanson were present to discuss two Intergovernmental Agreements with the Early Learning Council. After which, Commissioner Hyde moved and Commissioner Fisher seconded to approve 1) IGA Agreement with the State of Oregon, Early Learning Division for the 2013-15 County Healthy Families Oregon Medicaid Administrative Activities; and 2) the IGA "Mixed Funds" Agreement with the State of Oregon, Early Learning Division for the 2013-15 and authorize the Chair to sign. The motion carried unanimously.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 29th day of May, 2013.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

Henry Heimuller, Chair

By: _____

Anthony Hyde, Commissioner

By: _____

Earl Fisher, Commissioner

By: _____

Jan Greenhalgh,

Staff Meeting Minutes

5/29/13

Page 4

Board Office Administrator